

HIMACHAL PRADESH STATE ELECTRICITY BOARD Ltd.

(A State Government Undertaking)

No.HPSEBL/F&A/e-pension/ 2016-17-7243-45

Dated:- 25/03/2017.

INSTRUCTIONS TO THE PENSIONERS/FAMILY PENSIONERS OF HPSEBL

It is brought to the notice of all the Pensioners/Family pensioners of the HPSEBL that, HPSEBL has with effect from September, 2016, started the e-payment of Pension of Pensioners/Family Pensioners drawing their pension/ Family Pension through United Commercial bank (UCO bank). In addition, w.e.f. October, 2016 the e- payment of Pension/ Family Pension in respect of the retirees / widows whose pension is generated through SAP (ERP) system and whose PPO Numbers start from 21700 onwards (except those who are taking provisional pension from the DDOs of HPSEBL) has also been started. E-payment of pension of some of the pensioners/family pensioners having PPO Numbers between 21001 to 21699 (**list of those enclosed as per annexure-A**) has also been started through e-mode.

It is also informed that the data for e-payment of pension to the pensioners/Family Pensioners drawing their Pension/family pension from other banks as well as from the DDOs of HPSEBL is being digitized and the e-payment of their pension/family pension will be started soon.

In view of the above and for smooth release of pension/family pension of all the pensioners/family pensioners, whose pension/family pension presently being paid through e-mode system, are requested to:

1. Submit their life certificate / Certificate of re-marriage / marriage / Non-employment / Re-employment on the prescribed format directly to the Accounts Officer (Pension) through post/ by hand on or before 31st March, 2017 and thereafter in the month of November/May. (**Format-I attached**)
2. Submit the undertaking on the prescribed format regarding savings to be made by them under section 80C of the Income Tax Act for the purpose of Income Tax Deduction for each financial year by February of each year for the next financial year (**Format-II attached**)
3. In addition to above, all the Pensioners are requested to fill in the enclosed **format-III** regarding preparation/printing of Identity Card to be issued to the Pensioners of HPSEBL and submit the same directly or through Pensioners Welfare Association / Pension Forum to the Accounts Officer (Pension), F&A Wing, HPSEBL, Shimla-4.

In case of any difficulty or to obtain any information on these issues, they may contact the following officers in F&A Wing, HPSEBL, Shimla-4 on the land Line Phone numbers mentioned against each:

1. Accounts Officer (Pension)-0177-2809451.
2. Asstt Accounts Officer (e-payment Pension)- 0177-2809448.
3. Asstt Accounts Officer (Pension)-0177-2809463.

DA- As above.



Chief Accounts Officer,

FORMAT-I

LIFE CERTIFICATE

(To be furnished by Pensioner/Family pensioner)

It is certified that I have seen the pensioner Sh./Smt. _____
holding the pension payment order No.HPSEBL/ _____
and he/she is alive on this day.

Place: -

Name:-

Date: -

Designation

Authorized Officer

Authorized Officers: *The above certificate should be signed by any Gazetted Officer/ Panchyat Pradhan/ Bank Manager of the concerned Bank.*

Non-employment /re employment certificate

I declare that I have not been serving any capacity either Govt. Department/Offices/Company/Corporation/Autonomous body/State or Central Govt. during the half year ending.

Place:-

Date:-

(Signature of Pensioner/Family Pensioner)

PPO No. _____

I hereby declare that I have not been re-married during the past six months.

Place:-

Date

(Signature of Pensioner/Family Pensioner)

HPSEB LTD.		Income Tax Delacration (PROPOSED)										
		Financial Year 2016-17					Assesment Year 2017-18					
PPO No.						Name of Pensioner/family pensioner:-						
Location: Kumar House						PAN						
Urgent and Important Kindly Attach photocopy of your PAN Card												
I hereby declare that I have paid/contributed or intend to pay/contribute, out of my income chargeable to Income Tax, the following amounts as shown under each head, which may please be considered while calculating TDS from the pension/family pension.												
	A	Investment u/s 80 C										Rs. (per annum)
		PPF										
		Life Insurance Premium										
		PLIC										
		ULIP*										
		Tuition Fee										
		NSC (self)										
		Housing Loan Principal repayment										
		LIC Annualy Plan (self)										
		ELSS (self)										
		Mutual Funds (10(23D)) (self)										
		Fixed Deposits										
		Others.....										
	B	Pension Funds (u/s 80 CCC)										
	C	Mediclaim (u/s 80D) (for family excluding parents)										
		Mediclaim (for parants Non- Sr. Citizen)										
		Mediclaim (for parants Sr. Citizen)										
		Mediclaim (for self Sr. Citizen)										
	D	Deduction u/s 80 DD										
	E	Deduction u/s 80 DDB										
	F	Deduction u/s 80 E (interest on education loan self)										
	G	Deduction u/s 80 U										
	H	House Rent)u/s 10 (13A))										
		Total from ___/___/___ to ___/___/___										
		Total from ___/___/___ to ___/___/___										
	I	Housing Loan- Interest payment										
	J	Income /(Loss) from House property										
	K	Any other income										
		TDS on other income										

*Applicable for self, spouse and child

STANDING INSTRUCTION to deduct an **ADDITIONAL** amount of income tax from monthly pension/family pension:-

Please deduct Rs. _____/- per month from Pension/family pension for the period from _____ to _____ **over and above*** normal tax deduction

I hereby confirm that above particulars are true and correct. I undertake to indemnify the company of tax liability if any, arising due to any variation between the actual investments as compared with those proposed in this deleration.

Signature of Pensioner/family pensioner

Date:-