

*Save Energy for the Benefit of Self & Nation*  
**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
(A State Govt. Undertaking)

No. HPSEB Ltd/CE(COMM)/SD/GSTS/2012-13-5578-5882 Dated: 19/06/2012,

To

1. All Chief Engineers (OP) in HPSEBL.
2. All Dy. Chief Engineers/Superintending Engineers (OP) circles in HPSEBL.
3. All Addl. Superintending Engineers/  
Sr. Executive Engineer (OP) Elect. Divisions  
in HPSEBL.
4. All Asstt. Executive Engineers/  
Assistant Engineers (OP) Elect. S/Divisions  
in HPSEBL.

**Subject: - Application for permission to run electric load for maintaining the continuity of the process during peak load hours.**


Sir,

It has come to the notice of HPSEBL that the applications for permission to run electric load for maintaining the continuity of the process during peak load hours are not being properly verified by the concerned Sub-Divisions.

To overcome the complications and to streamline the process it has been approved by competent authority of HPSEB Ltd. that the applications for permission to run electric load for maintaining the continuity of the process during peak load hours, shall be countersigned by the concerned Sr. Executive Engineer (Comm.)/Dy. CE/SE (OP) of operation circle under whose jurisdiction the sub-division falls for the cases where connected load is above 100 KW. After verification of the parameters mentioned in the application form, the case shall be submitted to this office along with complete documents for further processing. However, for a load less than 100 KW the PLE application will be verified by concerned AE/AEE of S/Div. The revised format on which application is to be submitted by the consumer is also enclosed for further action at your end please.

DA : 2 No.

Yours faithfully

  
Chief Engineer (Comm.),  
HPSEB Ltd, Vidyut Bhawan,  
Shimla- 71004.

**Format applicable for Loads upto 100 KW**

Ref. No.:  
To

Dated

The Chief Engineer (Commercial),  
HPSEB, Vidyut Bhawan, Shimla-4.

**Subject:** Application for permission to run electric load for maintaining the continuity of the process during peak load hours.

Dear Sir,

I/we may please be allowed to run \_\_\_\_\_ kVA including lighting load out of total sanctioned connected load of \_\_\_\_\_ kW & normal contract demand of \_\_\_\_\_ kVA during the peak load hours to enable me/us to maintain the continuity of the process. The details of the manufacturing process are as below:-

- (i) Name of the firm & Address for correspondence :
- (ii) Location of the unit :
- (iii) Contact Number :
  - (a) Tel. No. -
  - (b) Fax No. -
  - (c) E-mail -
- (iv) Type of Industry with details of product :
- (v) Brief description of the manufacturing process along with stage wise load requirement (in kVA) :  
(Attach separate sheet for the details)
- (vi) How has the industrial unit been functioning so far with no power availability during evening peak hours ? :
- (vii) Number of shifts the unit is running & no. of Industrial workers in each shift :
- (viii) Details of the Minimum & Maximum load required for continuous process :
- (ix) Time to re-start the continuous process after failure of power (in hours):

**Format applicable for Loads more than 100 KW**

Ref. No.:  
To

Dated

**The Chief Engineer (Commercial),  
HPSEB, Vidyut Bhawan, Shimla-4.**

**Subject: Application for permission to run electric load for maintaining the continuity of the process during peak load hours.**

Dear Sir,

I/we may please be allowed to run \_\_\_\_\_ kVA including lighting load out of total sanctioned connected load of \_\_\_\_\_ kW & normal contract demand of \_\_\_\_\_ kVA during the peak load hours to enable me/us to maintain the continuity of the process. The details of the manufacturing process are as below:-

- (i) Name of the firm & Address for correspondence :
  
- (ii) Location of the unit :
  
- (iii) Contact Number :
  - (a) Tel. No. -
  - (b) Fax No. -
  - (c) E-mail -
  
- (iv) Type of Industry with details of product :
  
- (v) Brief description of the manufacturing process along with stage wise load requirement (in kVA) (Attach separate sheet for the details) :
  
- (vi) How has the industrial unit been functioning so far with no power availability during evening peak hours ? :
  
- (vii) Number of shifts the unit is running & no. of Industrial workers in each shift :
  
- (viii) Details of the Minimum & Maximum load required for continuous process :
  
  
- (ix) Time to re-start the continuous process after failure of power (in hours):

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**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
(A State Govt. Undertaking)

No. HPSEB Ltd/CE(COMM)/SD/GSTS/2012-13-44184-4788 Dated: 06/06/2012.

To

1. All Chief Engineers (OP) in HPSEBL.
2. All Dy. Chief Engineers/Superintending Engineers (OP) circles in HPSEBL.
3. All Addl. Superintending Engineers/  
Sr. Executive Engineer (OP) Elect. Divisions  
in HPSEBL.
4. All Asstt. Executive Engineers/  
Assistant Engineers (OP) Elect. S/Divisions  
in HPSEBL.

Subject: - NOC to install Diesel Generating Set (s) as standby/captive source of power.

Sir,

It has come to the notice of HPSEBL that the applications for NOC to install Diesel Generating Set (s) for standby & captive source of power are not being properly verified by the concerned Sub-Divisions. In some cases, the capacity of DG sets recommended is very high as compared to the sanctioned load of the consumer.

To overcome the complications and to streamline the process it has been approved by competent authority of HPSEB Ltd. that the applications for DG Sets whether standby or captive, shall be countersigned by the concerned Addl. Superintending Engineer/ Sr. Executive Engineer of Electrical Division under whose jurisdiction the sub-division falls. After verification of the parameters mentioned in the application form and justification of DG set(s) required by the consumer the case shall be submitted to this office along with complete documents for further processing. The revised format on which application is to be submitted by the consumer is also enclosed for further action at your end please.

DA As Above

Yours faithfully

*[Signature]*  
Chief Engineer (Comm),  
HPSEB Ltd, Vidyut Bhawan,  
Shimla-71004.

Ref No.

Date:-

To

The Chief Engineer (Commercial),  
HPSEB, Vidyut Bhawan,  
Shimla-171 004.

**Subject:- NOC to install Diesel Generating Set (s) as Standby/Captive source of Power.**

Sir,

You are requested to issue no objection certificate for the installation of Diesel Generating Set(s) at our factory premises as per detail given below:-

- 1 Name & Address of the Unit \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2 Consumer A/c No. (For Existing Unit) \_\_\_\_\_
- 3 Address for Correspondence \_\_\_\_\_  
\_\_\_\_\_  
(Contact /Fax No.) \_\_\_\_\_
- 4 (i) Location of the Industrial Unit. \_\_\_\_\_  
\_\_\_\_\_  
(ii) Name of Feeding sub-station. \_\_\_\_\_
- 5 Whether continuous process industry (Yes/No) \_\_\_\_\_
- 6 (a) Sanctioned connected load (kW) \_\_\_\_\_  
(b) Supply voltage (kV) \_\_\_\_\_  
(c) Sanctioned Contract Demand (kVA) \_\_\_\_\_
- 7 Existing Diesel Generating Set(s)  
(a) No. X capacity (kVA) of each set (s) \_\_\_\_\_  
(b) Rating (Short time/continuous) \_\_\_\_\_  
(c) Reference No. of NOC earlier taken from HPSEB. \_\_\_\_\_  
(d) Approval No. of Chief Electrical Inspector. \_\_\_\_\_  
(e) Installed as captive power or standby arrangement. \_\_\_\_\_  
(f) Whether an existing unit is to be replaced by new unit. Give reasons, type and capacity of both units. \_\_\_\_\_  
\_\_\_\_\_